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ACTION MEMORANDUM

OFFICE OF THE DIRECTOR

Action Memorandum No. A-283

Date 6 August 1963

TO

Director of Personnel

VIA

Deputy Director/Support

SUBJECT :

Attendance at the Senior Service Schools

REFERENCE:

and the Foreign Service Institute

Agency to make a particular effort to insure that our attendess at the Senior Service Schools and the Foreign Service Institute courses are the best representatives that the Agency can provide. I am passing this word on to you and to all of the components at this time inasmuch as the nominations for these schools are now being solicited.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick Executive Director

cc: DD/I

General Counsel

DD/P

Comptroller

DD/S

Inspector General

DD/S&T

SUSPENSE DATE:

hus 7 5 16 11 163

MORI/CDF

LBK:drm

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(CLASSIFICATION)